

AFFORDABLE HOUSING SOFT COSTS GRANT PROGRAM APPLICATION FORM

1.0 APPLICANT INFORMATION

Applicant Name: _____

Email Address: _____

Phone: _____

Mailing Address: _____

Postal Code: _____

I am applying on behalf of a registered: Non-Profit Organization

Non-Profit Organization: _____

Date of incorporation: _____

Preferred Method of Contact: Email Phone

Are you the legal owner of the property? Yes No – Please indicate the legal owner’s contact information below

Owner: _____

Email Address: _____

Phone: _____

Mailing Address: _____

Postal Code: _____

Briefly describe your organization, including any previous affordable housing projects completed.

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2.0 TO BE COMPLETED BY PROPERTY OWNER

Are you currently in good standing with the City of Saint John, meaning you have no unpaid taxes, water/sewage fees, or outstanding property-related by-law violations? Yes No

Owner's printed name

Owner's signature

DD/MM/YYYY

3.0 PROJECT DESCRIPTION

Civic Address: _____

Property ID (PID): _____

Number of Units: _____

Number of Affordable Units: _____

Please describe the project, including any other funding sought to support pre-construction or construction costs.

Describe how you will use the funds. Attach additional pages if necessary.

Activity	Cost

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4.0 ATTACHMENTS

Please ensure your application is complete. The Grant Committee may request additional documentation, including financial statements of your organization, proof of funding from other levels of government, or quotes or invoices related to the soft-costs.

5.0 SIGNATURES

I hereby request that this application be considered under the *Affordable Housing Soft Costs Grant Program Policy* of the Growth & Community Services Department of The City of Saint John.

By signing below, I certify that all information included on this application form is truthful and accurate.

Applicant's printed name

Applicant's signature

DD/MM/YY

General Collection Statement

This information is being collected in order for the City of Saint John to deliver an existing program/service; the collection is limited to that which is necessary to deliver the program/service. Unless required to do so by law, the City of Saint John will not share your personal information with any third party without your express consent.

The legal authority for collecting this information is to be found in the Municipalities Act and the Right to Information and Protection of Privacy Act.

For further information or questions regarding the collection of personal information, please contact the Access & Privacy Officer.

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