

## Water and Sewerage Permit Process

For assistance or questions contact One Stop Development Shop  
Staff at [onestop@saintjohn.ca](mailto:onestop@saintjohn.ca) or call (506)658-2911

Complete permit application submitted by Applicant and Permit issued.



Applicant/contractor to perform the work as indicated on the Permit.



Applicant/contractor must call the One-Stop Development Shop (658-2911) to schedule an inspection prior to backfilling excavation.

Inspections can be scheduled between 8:30am - 4:30pm Monday - Friday.



Infrastructure Development inspector visits site to inspect installation.  
If installation meets City's requirements, the City's inspector will authorize backfilling and reinstatement.



If the installation does not meet City requirements, the Infrastructure Development inspector will advise the applicant/contractor what needs to be completed prior to a re-inspection.



To schedule a re-inspection, the applicant/contractor must call the Infrastructure Development inspector directly.

Once the installation meets City requirements, the inspector will authorize backfilling and reinstatement. A final sight visit will be completed to verify reinstatement and sign-off on the Permit.