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Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so may result in the rejection of your Proposal.

Item No. 1
Please be advised that the closing date for this RFP has been extended to Thursday, April 7, 2022, 4:00 pm, ADT.

Item No. 2 – Questions and Answers
Q1. Appendix D.1 - M5 - page 41 - Connectivity of Proponent's solution to the City's Security Information & Event Management System - Please provide a use case and proposed mode to connect to this system. Is this a third-party system or home-grown solution?

A1. The City's SEIM service provider is a third party.

Q2. Appendix D.2 - P3 - page 44 - What ERP system is the Proponent's solution expected to interface with? What are the data points to be integrated, how will data be exposed by the client?

A2. The City has not purchased an ERP system at this time. The City is looking to understand if the Vendor has integrated its solution with any ERP Systems.

Q3. Appendix D.2 - P8 - page 45 - What are the expected use-cases to be achieved by integrating with the following systems?
How would data be exposed from these??

   o ESRI ArcGIS:
    - ArcGIS Enterprise (v 10.9.1)
    - ArcMap (v 10.8.1)

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Chris Roberts, SCMP, CPPB   Proponent's Signature
Procurement Manager
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     - ArcGIS Pro (v 2.9.0)
     - ArcGIS Reader (v 10.8.1)
   o MicroPaver (v 7.011)
   o GraniteNet (v 5.3.0)
   o ClearRisk (v 1.0)
   o Motorola's Customer Relationship Manager (CRM) (v 4.5.2)

A3. The City would like to understand if the Vendor's solution has capabilities that allow it to exchange information with other systems. Vendors are to indicate the options of how data could be exchanged with their system.

Ideally, data collected and updated within these systems would be reflected in the AMS. Expected use-cases may include, but not necessarily be limited to:
- ESRI ArcGIS - updating asset data and geolocation
- MicroPaver - updating asset data and assessing road condition
- GraniteNet - assessing sewer condition
- ClearRisk - updating asset data
- Motorola CRM - creating service requests/work orders

Integration with these systems is preferred. Proponents should clearly indicate if integration with these systems is not feasible or is not believed to be in the City's best interest.

Q4. Appendix D.3 - Tangible Capital Asset Accounting - FR 7 & FR 8 - page 49 - Is the Proponent expected to integrate with an Accounting Ledger to extract the required entries and valuations? What data will be shared by the ledger and how will it be exposed?

A4. Yes, specifics regarding what data may need to be shared is outlined in FR-7 and FR-8.

Q5. Appendix D.3 - Tangible Capital Asset Accounting - FR 7 & FR 10 - page 49 - How is payment information expected to be captured in the solution? Are Asset payments expected to be made in the solution directly?

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A5. No, payments are not expected to be made in the solution directly. Payment information for WIP assets will be inputted by staff.

Q6. Appendix D.3 - Maintenance Management - FR 34 page 52 - Require more information on the ERP integration.
    1. How would data be exposed to the Proponent/solution?
    2. What outcomes are expected from this integration?

A6. The City has not purchased an ERP system at this time. The City would like to understand how the Vendor's solution is able to integrate and share information with an ERP system. See FR-8 and FR-34 for details on expected outcomes.

Q7. Appendix D.3 - Performance Monitoring - page 54 - How will asset failure information be provided to the Proponent? are assets IoT enabled/connected to a BMS network?

A7. Asset failure information (e.g. watermain break) will be manually inputted by staff. No assets are IoT connected.

Q8. Appendix D.4 - TR 6 - page 56 - What type of data imports and exports are required with Microsoft Office? Kindly elaborate.

A8. At this time the City would like to understand if data can be exported or imported into MS applications such as MS-Excel.

Q9. Appendix D.4 - TR 5 - page 56 - Provide more information on 'allowing an asset to remain in context while moving from one application to another'.

A9. Single sign-on (SSO) is an authentication method that enables users to securely authenticate with multiple applications and websites by using just one set of credentials. With SSO a user could be looking at an asset in the City's ESRI's solution and have the same asset be accessed in the AMS without having to sign-on to 2 different systems. SSO integration must be attained with Azure Active

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Directory.

Q10. Appendix D.4 - TR 7 - page 56 - What information is to be integrated from Microsoft Azure Directory Services? Elaborate on the same.

A10. Azure Active Directory (Azure AD) is a cloud-based identity and access management service. This service allows City employees to securely access external and internal resources such as apps on the corporate network and intranet.

Q11. Appendix D.4 - TR 9. - page 57 - Please provide use case(s) for Electronic Signature solution?

A11. Electronic Signatures may be required for any document that requires an authorized signature (e.g. authenticating inspection record).

Q12. Please advise if the City of Saint John has any middleware such as FME.

A12. The City does not currently have middleware like FME.

Q13. Are respondents allowed to apply for only a portion of the scope of work? We can only apply for the fleet side of the RFP.

A13. No. From page 66 of the RFP document (Appendix E – section A.3 "System Scope): "The AMS will include all municipally owned and operated assets…"

Q14. Will a system be considered if the French requirement cannot be met?

A14. See M-9 for French-language requirements (page 42).

Q15. Is the asset management solution required to be the system of record for the general ledger and journal entry requirements or can this be part of the integration to your ERP solution?

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A15. Both options are feasible.

Q16. What ERP system does the City want to integrate with?

A16. The City has not purchased an ERP system at this time. The City would like to understand how the Vendor's solution is able to integrate and share information with an ERP system.

Q17. Does the City have a document management system? If so, what? Is integration with your Document Management system required or should this be a function of the proposed solution? Is this requirement simply attaching files of any type to assets, work orders, service requests, vendors, POs, etc OR an actual Document Mgmt solution?

A17. No, the City does not have a document management system. Most files are currently saved on the City's network or Sharepoint. Document management should be a function of the proposed solution. See FR-42, FR-43, and FR-44 for requirements (page 53).

Q18. What asset types and departments will be part of this project?

A18. See Appendix E - section A.3 (page 66)

Q19. What current CMMS or Asset Mgmt System does the City use?

A19. See Appendix E – section A.2 (page 64)

Q20. Are the requirements in "Tangible Capital Asset (TCA) Accounting" section expected to be integration points within your finance/accoutning system or are these required as standalone functions within the proposed solution (no integration)?

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A20. These requirements are for the proposed solution. Proponents may suggest an alternative architecture where the AMS integrates with a separate TCA accounting system.

Q21. MicroPaver (v 7.011) o GraniteNet (v 5.3.0) o ClearRisk (v 1.0) o Motorola's Customer Relationship Manager (CRM) (v 4.5.2). Are the above integrations required as part of the bid at this time, or things we would work with the City on in discovery and add to the scope during negotiation or during the project?

A21. Integration with these systems is preferred. Proponents should clearly indicate if integration with these systems is not feasible or is not believed to be in the City's best interest. Proponents should indicate their approach to integration in Appendix D.2 - P-8.

*Integration is an item that the City and proponent will explore further during discovery and add to the scope during contract negotiation. For the purposes of providing a cost estimate, proponents should **exclude** the cost of integration in their submission.*

Q22. To allow vendors time to evaluate answers provided by the City, will the City consider extending the submission deadline to allow vendors more than 1 week to prepare a comprehensive proposal? Or would the City be willing to respond to questions before the question deadline?

A22. The City has extended the closing date of this RFP to Thursday, April 7, 2022.

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CONFIRMATION - RECEIPT OF ADDENDUM

Upon receipt of this document, fax this page to (506) 658-4742 to confirm receipt of this addendum.

CONSULTANT'S NAME: _____

ADDRESS:_____

_____

PHONE: _____   FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____