

Apply for Residential Zone Parking Permit for May 1, 2022 to April 30, 2023

What are Residential Zone Parking Permits?

A Residential Zone Parking Permit makes it easier for residents to find curbside parking in their designated zone by exempting permit holders from the two-hour parking limit that's otherwise enforced. The permit does not guarantee a parking space.

Please note the following additional requirements and rules:

- Residential permit holders are exempt from the 2-hour limit—but are still subject to all other traffic regulations such as parking meter regulations and signs prohibiting or restricting parking, stopping, or standing.
- A person must reside on a street for which the Residential Zone Parking Permit is issued.
- A permit will be issued only to residents who do not have access to off-street parking.
- A permit is effective as soon as it is issued.
- A permit may be issued to more than one vehicle per dwelling unit.

How much does the permit cost?

Annual permits cost \$60.00 (HST included) per vehicle per year. The Hotspot app/website accepts payment through credit card, Visa debit card or a prepaid credit card. Preference is that payment be made through HotSpot, however a cash payment option is available at the Integrated Customer Service Centre at City Hall.

How can I purchase a permit?

Residential Parking Permits can be purchased through the Hotspot app/website, which allows customers the ability to manage their own residential permits through the application. Purchase a permit [here](#).

What documents are required to purchase a permit?

The HotSpot app/website will require residential customers to upload digital copies of proof of residency to complete the application. **Both** a valid New Brunswick Motor Vehicle Registration with the current uptown address and a bona fide proof of residency issued to the uptown address. Examples of a proof of residency include a recent telephone bill, power bill, water bill, government issued mail physically delivered to the uptown address, or a copy of a recently signed lease agreement.

How does enforcement know if I have a permit?

While there are no hanging tags required, once a permit is purchased through the Hotspot app/website, by-law enforcement officers monitor and enforce the residential parking program through a scan by licence plate system. There are currently 6 residential zones in the South-Central Peninsula.

How do I renew my parking permit?

Residents need to reapply each year for a permit and resubmit digital copies of proof of residency to complete the application. Residents can do so within 22 days of the permit expiry date. Residential parking permits are NOT transferable.

To reapply please log in to the HotSpot app/website and apply for a new Residential Parking Permit for the 2022-2023 season [here](#).

I need help and/or have more questions regarding my application, who can I contact?

If you require assistance for your application, please contact Hotspot customer support at 1-855-712-5888 or online support@htsp.ca.

For the City of Saint John Customer Service Centre call 658-4455 or email service@saintjohn.ca