



**SAINT JOHN BOARD OF POLICE COMMISSIONERS
OPEN SESSION – MINUTES
APRIL 5, 2022 – 5:00 P.M.
COMMUNITY ROOM, ONE PEEL PLAZA**

PRESENT

Commissioners

Tamara Kelly
Katelin Dean
Maika White
Joanna Killen
Greg Norton
Charles Bryant

Staff

Chief Robert Bruce
Tanya LeBlanc, Inspector, Support Services
Doug Evans, Legal Counsel
Craig Lavigne, Asst. Comptroller Finance, CSJ
Lois Gorman, Manager of PSCC Operations & Information Systems
Daphne Waye, Recording Secretary

Media

Marlo Glass, Brunswick News
Brad Perry, CHSJ / Wave News

Absent

Michael Costello

1. Call to Order

Vice Chair Kelly called the Saint John Board of Police Commissioners March 1, 2022, meeting to order.

2. Approval of Minutes

2.1 Minutes of March 1, 2022

On motion of Commissioner White
Seconded by Secretary Dean

RESOLVED, that the March 1, 2022, Open Session minutes be approved.

(O2204-01)

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Question being taken, the motion was carried.

3. Adoption of Agenda

On motion of Secretary Dean
Seconded by Commissioner Norton

RESOLVED, that April 5, 2022, agenda, be adopted. (O2204-02)

Question being taken, the motion was carried.

4. Disclosure of Conflict of Interest

5. Consent Agenda

6. Delegations and Presentations

Chief Bruce introduced Inspector Tanya Leblanc in attendance to present the information around the launch of Body Worn Cameras (BWC).

She stated that there will be a gradual deployment of the cameras among frontline officers which is scheduled to start in April and will be completed by July 2022. The police force acquired 62 Units (Axon Body 3) cameras and the software platforms that supports all business intelligence at a cost of approximately \$770,000 over the next five years. Officers will wear the cameras for their full shift; however, they will not be recording the entire time. When a member is being dispatched to a priority call and activates their lights and / or sirens, the cameras will turn on. For other non-urgent calls, it will be up to the individual officers to turn on the camera manually. Officers will be able to view their footage through a secured platform once they return to the police station, but they will not be able to delete or alter it. There will be instances when the camera will not be used or when an officer should stop recording.

She stated that being accountable to the public is one of their six core values. The body worn camera program aims to:

- Strengthen and enhance the trust between community and police by increasing transparency, confidence, and accountability.
- Provide additional and best evidence to the Court.
- Increase officer safety; and,
- Inform future training for their members

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Following both public and police consultation, they have developed a robust policy that strikes a balance between protecting privacy and gathering best evidence.

The following is the PowerPoint presentation given at the meeting:



Body Worn Cameras

Inspector Tanya LeBlanc
Support Services

April 5, 2022

Environment Situational Assessment of BWC



- Community Seeks to Understand the Police and the Service Provided
- Community Requests Increased Police Transparency
- Community Expects a Professional and Accountable Police Service
- Community is Challenged to Trust Police
- Asset to Strengthen the Relationship
- Protects the Police and Public



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Value

Police and Community



- Evidence for Court and Increases Case Resolutions
- Increases the Efficiency in Resolving Complaints about Police
- Reduces Frivolous Complaints or Substantiates
- De-escalates Situations
- Enables Transparency and Accountability
- Opportunity to Leverage as Training for Police



Opportunity

SJPF Landscape



- Service Procured from Axon Public Safety Canada Inc
- Service Provides 62 Units (Axon Body 3) and Software Platform that Supports all Business Intelligence
 - Overall Service Cost was \$770K
- Deployment is Scheduled to Start in April and Complete by July 2022



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Governance

Protection of Content



- BWC Policy was Developed and Approved
- Includes Procedures for Supervisors and Members
- Content is Protected, Assigned to Member and the Request for Service
- Auditing for Policy Compliancy
- Reporting on Usage and Content
- Obligations for Vetting Procedures and Privacy
- Capability to Release Content Publicly



Operations

Deployment and Usage



- Community and Officer Engagement- Draft Policy
- Usage Includes ALL Operational Sworn Members
 - Patrol Services
 - Members Engaging the Public
- Members to Wear for Full Shift
- BWC Units are Activated Automatically in Specific Situations
 - Emergency Lights and/or Sirens
- Members will Activate BWC upon Request for Service



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Summary
Police and Community



- Enhances the Trust between Community and Police
- Increases Awareness-Provides Community Understanding of Police and the Service Provided
- Increases Police Transparency
- Increases Police Accountability
- Strengthens the Relationship between Community and Police
- Protects the Community and Police

On motion of Secretary Dean
Seconded by Commissioner White

RESOLVED, that the Saint John Board of Police Commissioners receive and file the Body Worn Cameras (BWC) presentation. (C2204-03)

Question being taken, the motion was carried.

7. Consideration of Issues Separated from Consent Agenda

8. General Correspondence

8.1 Internal Monthly Report / February 2022

Chief Bruce reported that during the month of February there were zero (0) complaints, one (1) complimentary correspondence and zero (0) grievances.

On motion of Commissioner Killen
Seconded by Commissioner White

RESOLVED, that the Internal Monthly Report / February 2022 be received and filed. (O2204-04)

Question being taken, the motion was carried.

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8.2 SJBPC Unaudited Financial Results as of February 28, 2022

Craig Lavigne, Senior Finance Manager reported that the Commission's preliminary February 28, 2022, financial results are currently \$8,985 under budget. Expenditures are under budget by \$9,475 and wages and benefits are over budget by (\$490). Expenditures are under budget due to not having incurred many service costs in the beginning of the year, and will most likely level out by the end of the year.

On motion of Commissioner Killen
Seconded by Commissioner White

RESOLVED, that the Saint John Board of Police Commissioners Unaudited Financial Results as of February 28, 2022, be received and filed. (O2204-05)

Question being taken, the motion was carried.

8.3 SJPF Unaudited Financial Results as of February 28, 2022

Craig Lavigne, Senior Finance Manager reported that the Force's preliminary February 28, 2022, operating budget results currently have a surplus of \$129,290. Overall wages and benefits are under budget by \$141,951 and can be attributed to vacancies due to retirements and wage recoveries. Goods and services are anticipated to be over budget by (\$12,661) and anticipated to be on budget for the year at this point.

On motion of Secretary Dean
Seconded by Commissioner White

RESOLVED, that the Saint John Board of Police Commissioners receive, and file as presented the Saint John Police Force Unaudited Financial Results as of February 28, 2022. (O2204-06)

Question being taken, the motion was carried.

8.4 Public Safety Communication Centre (PSCC) Unaudited Financial Results as of February 28, 2022

Craig Lavigne, Senior Finance Manager reported that the PSCC's preliminary February 28, 2022, financial results are currently in a deficit of (\$12,935), or (3.04%). Expenditures are overbudget by (\$16,772) and wages and benefits are under budget by \$3,837. The expenditure deficit is due to timing of payment of computer software costs. Revenue is under budget by (\$13,703) and is due to timing on budget vs. actuals.

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RESOLVED, that the Saint John Board of Police Commissioners receive, and file as presented the Public Safety Communications Centre (PSCC) Unaudited Financial Results as of February 28, 2022. (O2204-07)

Question being taken, the motion was carried.

8.2 Highlights of Monthly Activity Report – February 2022

Activity	February	YTD – 2022	YTD - 2021
Calls for Service – PSCC (<i>processed by the PSCC for the SJPF only</i>)	3,982	7,898	8,399
Incident Reports (<i>police files generated</i>)	539	1,055	1,303
Violent Crimes (<i>Assault, Robbery, Weapons Offences, Threats</i>)	51	95	135
Property Crimes (<i>Thefts, Break & Enter, Possession of Stolen Property, Mischief</i>)	105	201	305
Mental Health Act	22	49	66
Mental Health <i>RELATED</i> Calls for Service	244	379	227
Arrests (<i>Data not available for December</i>)	101	185	197
Impaired Driving	9	16	9
Motor Vehicle Accidents	181	361	314
Tickets Issued (POPA)	102	187	242
Training	76	360	Not available
Auxiliary	29.5	29.5	138
Alternative Response Unit	478	864	Not available

On motion of Secretary Dean
Seconded by Commissioner Killen

RESOLVED, that the Highlights of Monthly Activity Report: February 2022, be received and filed. (O2204-08)

9 New Business

At this time, the media were invited to ask questions of the board.

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10 Adjournment

On motion of Commissioner Norton
Seconded by Commissioner White

***RESOLVED, that the Saint John Board of Police Commissioners April 5, 2022,
Open Session meeting be adjourned at 6:21 pm. (O2204-09)***

Question being taken, the motion was carried.

Vice Chair Tamara Kelly

Secretary Katelin Dean