



**City of Saint John
Artist in Residence Winter 2022/Spring 2023**



SAINT JOHN

APPLICATION

[This Funding Program is administered by the Saint John Community Arts Board on behalf of The City of Saint John]

APPLICANT INFORMATION:

Name of Artist:

Mailing Address:

Street Address or Post Office Box

Postal Code :

Email:

Telephone:

Website:

Facebook Page:

Twitter: @

Instagram: @

Considered Emerging/Professional Artist:

Are you a member of a recognized professional arts organization? If yes, please specify:

Artistic Discipline (Please select all that apply):

Music

Media Arts

Dance

Visual Arts

Literary Arts

Theatre

Multidisciplinary

Textile

Artist Bio (100 words max):



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YOUR RESIDENCY PROPOSAL

Residency Title:

Commencement Date:

Completion Date:

Location of Residency Activities:

In the space provided, please describe your residency (preferably 400 words or less). You may attach other relevant information that you believe supports or further explains your application. This information may be e-mailed.

Does your Residency have a Community Engagement component (please check all that apply and provide a brief description)?

Public Event Free to Attend Other (explain below):

Expected attendance/audience:



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GENERAL TERMS AND CONDITIONS

1. All projects must be completed in accordance with approved timetables and, in any event.
2. Grants cannot be awarded retroactively.
3. The same project will not necessarily be supported in any succeeding year.
4. Grants are to be used only for their intended purpose. Any recipient that uses funds improperly, ceases operation, or knowingly provides false information must promptly repay the grant.
5. If the scope of your project must change due to COVID protocol, please contact the Arts and Culture Coordinator to advise.
6. The recipient must keep and maintain all records, invoices, and receipts relating to the project and allow the Board and City to inspect and make copies of all such records.
7. The recipient must consent to the release by the Board and the City of the information about the project and the amount awarded.
8. The recipient must comply with all City by-laws and all other applicable laws and regulations and is responsible for obtaining all necessary permits and approvals at its expense.
9. Neither the City of Saint John nor the Saint John Community Arts Board is liable for any damages, injury, and/or loss of revenue as a result of any grant being awarded or as a result of the project being undertaken and shall not be held out as a partner or agent of the recipient or otherwise responsible for any obligation related to the recipient or the project.
10. The recipient will acknowledge (in approved manner) the support of the City of Saint John in all publicity and programs relating to the project. The Community Arts Board logo and City of Saint John is available for inclusion on posters and in programs. Please contact the Arts and Culture Coordinator.
11. The recipient must provide a report to the Board within two (2) months of completion of the project, outlining the outcome of the project and all revenue and expenditures. Failure to submit a post-event report will deem the applicant ineligible for funding in the next calendar year.

I have read the general terms and conditions set out above and in the Program Guide of the Community Arts Funding Program, and we accept and agree to abide by all such terms and conditions.

Name:

Signature:

Title:

Date:

Contact:

Kate Wilcott, Arts and Culture Coordinator 506-639-3830 kate.wilcott@saintjohn.ca

Collection Notification Statement

This information is being collected in order for the City of Saint John to deliver an existing program/service; the collection is limited to that which is necessary to deliver the program/service. Unless required to do so by law, the City of Saint John will not share your personal information with any third party without your express consent.

The legal authority for collecting this information is to be found in the Municipalities Act and the Right to Information and Protection of Privacy Act.

**For further information or questions regarding the collection of personal information, please contact:
Access & Privacy Officer City Hall Building 15 Market Square Saint John NB E2L 1E8**