



ADDENDUM

PROJECT TITLE: Detention Centre Security Services	ADD. NO: 1
RFP NO: 2024-081101P	DATE: February 1, 2024
PAGE 1 of 2 (Including Confirmation Sheet)	

Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so may result in the rejection of your Proposal.

Questions and Answers

Q1. Do you have a schedule of hours worked and number of persons on duty – I can see the requirement for 24/7 cover, but how many guards do you need on duty at a time?

A1. We require one individual to be on-site at all times for security purposes for their shift. The specific time slots that need coverage are as follows:

- *Monday through Friday: Coverage is required from 4:00 PM to 8:00 AM the following day, amounting to a 16-hour shift. (Sheriffs are attending during the day, and they are the ones who carry out the bulk of the activities related to the facility and the managements of its inhabitants.)*
- *Weekends: Full 24-hour coverage is needed for each day.*

Q2. Do you have a pricing table layout you want us to complete (appendix B)?

A2. Proponents are welcome to append any necessary information to Appendix B.

Q3. Is there a particular day you want us to attend for site visits? Who should we contact to arrange this?

A3. Proponents may contact Frank Szalai by phone at (506) 648-4984 to arrange for a site visit.

Q4. Is there any requirement for guards to be hands on with a detainee? If so is there a established level of training for use of force or conflict resolution?

A4. The contractor is expected to remain within the designated 'bubble', the office for the guards, with no direct physical interaction or handling of detainees. Therefore, it is sufficient for candidates to possess only a theoretical level of understanding in the use of force.

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Chris Roberts, SCMP, CPPB
Procurement Manager
Supply Chain Management

Proponent's Signature



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CONFIRMATION - RECEIPT OF ADDENDUM

**Upon receipt of this document, fax this page to
(506) 658-4742 to confirm receipt of this addendum.**

CONSULTANT'S NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____