



ADDENDUM

PROJECT TITLE: Gas Detection, HVAC and Natural Gas Systems Maintenance Services	ADD. NO: 1
RFP NO: 2023-085002P	DATE: January 10 th , 2024
PAGE 1 of 3 (Including Confirmation Sheet)	

Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so will result in the rejection of your Proposal.

Please find below questions and responses.

- Q1. Pg. 29 – WWTP /WWPS's – What are the expectations to consider when providing a cost? I.e. what type of equipment and service requirements should be included in this cost per inspection?
A1. Time and material, and typical equipment would be just air handling units and exhaust fans.
- Q2. Appendix F – pg. 63; are annual inspection / condition assessment reports required for each piece of equipment per site? Or just the gas heating equipment noted in the Appendix F samples? will the City accept suggestions of similar vendor reports or is the selected vendor to use the provided forms?
A2. Required for each piece of equipment please, we will accept similar vendor reports.
- Q3. DDC / BAS (building automation controls system) requirements on Delta Controls at SJ Transit?
A3. Building automation controls system is not included.
- Q4. Upon start-up of refrigeration plants – Does the City employ staff to throttle the suction valves, or is it expected to be completed by the contractor?
A4. No, this is to be completed by the contractor.
- Q5. Appendix B, Pricing, SJ Transit. Pg. 31,32: The RFP requests “cost per inspection”, however column “E” details “2x inspections per year”. Does the City want a cost for the 2x inspections annually– or the cost per 1 inspection as needed? Similar with the Gas Detection pricing on pg 33 where some are once per year and some are twice per year
A5. Cost per inspection.

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY:

Monic MacVicar, CCLP, CPPB
Procurement Specialist
Supply Chain Management

Consultant's Signature



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<p>Q6. Are replacement air filter costs to be incorporated into the maintenance costs – or invoiced separately with the defined mark-up? Similar question for clarity on scissor lift rentals where needed to access ceiling mounted equipment. Should any of those rental/ delivery costs be considered in the submission – or will they fall under a the defined mark-up category?</p> <p><i>A6. Filters should be included in maintenance costs, lift rentals can fall under defined mark-up.</i></p>	

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Monic MacVicar

BY:

Monic MacVicar, CCLP, CPPB
Procurement Specialist
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CONFIRMATION - RECEIPT OF ADDENDUM

**Upon receipt of this document, fax this page to
(506) 658-4742 to confirm receipt of this addendum.**

CONSULTANT'S NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____