



ADDENDUM

PROJECT TITLE: Fire Alarm Systems Inspection, Testing and Maintenance Services	ADD. NO: 1
RFP NO: 2023-087001P	DATE: April 6 th , 2023
PAGE 1 of 2 (Including Confirmation Sheet)	

Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so may result in the rejection of your Proposal.

Please find below a list of questions and answers.

Q1. Is the monitoring included in the Tender? There is space for it in the Appendix B but there is no mention of Monitoring under the Scope of work nor under 3.2.1 Annual Preventative Inspection and Maintenance.

A1. No, monitoring is not included in this tender.

Please find attached APPENDIX B – PRICING FORM – REVISED. There has been a few minor changes to the form and you must use the revised form in your submissions. Failure to do so will result in disqualification.

Q2. Is it possible to obtain copies of the last inspection reports?

A2. Yes, inspection reports from 2022 are available and can be requested by sending an email to supplychainmanagement@saintjohn.ca.

Q3. Is there a timeline as to when inspections are due at each facility?

A3. Inspections are required on an annual basis and are to be completed in the same month as the previous year give or take a few weeks. (i.e. - Inspections completed in April 2022 should be completed in April 2023.)

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY: _____
Monic MacVicar, CCLP, CPPB
Procurement Specialist, Supply Chain Management

Contractor's Signature



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CONFIRMATION - RECEIPT OF ADDENDUM

Upon receipt of this document, fax this page to (506) 658-4742 to confirm receipt of this addendum.

CONSULTANT'S NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____

APPENDIX B – PRICING FORM - REVISED

(A) Pricing Form

- (1) Complete the following tables to provide fire alarm systems inspection, testing and maintenance services pricing based on the specifications, terms and conditions of this RFP, and exclusive of HST/GST.

.1 Lump Sum Prices to Provide Inspection, Testing, and Maintenance Services

NO.	FACILITY	COSTS (EXCLUDING HST)	
		PER YEAR	Gas Detection
1.	019 Harbour Station Pedway		NA
2.	020 LBR Arena		
3.	021 Saint John Arts Centre/ Carnegie Building		NA
4.	026 Peter Murray Arena		
5.	027 Hilton Belyea Arena		
6.	028 Charles Gorman Arena		
7.	030 Stewart Hurley Arena		
8.	042 City Market		NA
9.	051 Carleton Community Centre		NA
10.	052 Nick Nicolle Community Centre		NA
11.	061 Fire Station #1		NA
12.	062 Fire Station #2		NA
13.	064 Fire Station #5		NA
14.	066 Fire Station #7		NA
15.	072 Municipal Operations Building		NA
16.	073 Rothesay Avenue Maintenance Garage		NA
17.	079 Paint Booth North Works		NA
18.	092 New Police Headquarters		NA
19.	Saint John Transit (New location)		NA
20.	Peel Plaza Parking Garage (New location)		
21.	Parks Administration Office		NA

.2 Unit Rates to Complete Maintenance, Repairs, and Provide Emergency Response

NO.	DESCRIPTION	RATE
1.	Regular time (8:00am to 5:00pm – Monday to Friday)	\$ / hr
2.	Overtime	\$ / hr
3.	Fire watch	\$ / hr
4.	Percentage mark-up on materials	%
5.	Equipment charges (if applicable – please describe)	
	a) Scissor lift	
	b) Zoom boom	

- * Costs above are to be inclusive of all administrative costs, overhead, and profit and shall be exclusive of HST
- ** Costs for labour shall include all wages, fringe benefits, insurance, transportation, working tools, equipment costs, etc. and other charges incurred to provide the required services
- *** Percentage mark-up on materials shall include pick-up, transportation, delivery, and all other charges incurred in order to provide required materials to the place of installation
- **** There is no guaranteed minimum amount of work in this Contract

Company: _____

Signature of Proponent Representative: _____