



ADDENDUM

PROJECT TITLE: Engineering Services – McAllister Drive & Westmorland Road Intersection – Traffic Signal Renewal	ADD. NO: 1
RFP NO: 2024-091008P	DATE: Match 27 th , 2024
PAGE 1 of 5 (Including Confirmation Sheet)	

Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so may result in the rejection of your Proposal.

Please note that the closing date for this RFP has been extended to: Thursday, April 10th, 2024 at 4:00:00PM.

Please find below a list of questions and answers.

- Q1. Given our current workload to meet fiscal year-end commitments is it possible to provide a 2-week extension on this proposal to provide us with more time to prepare a proper response?
- A1. *The submission date for proposals is extended until no later than 4:00:00 pm, local time, Wednesday, April 10, 2024. The enquiry period remains unchanged.***
- Q2. The scope of work indicates the existing concrete curb on the outside of the intersection is to remain, which suggests the footprint of the intersection should not be expanded. Does the City want to consider installing Smart Channels? Smart Channels would likely require the intersection to be expanded beyond the exterior curb lines in some areas.
- A2. *Adjustment of the curb line can be considered; however this would likely require acquisition of adjacent property given the proximity of property lines to the existing sidewalk. Should adjustment of the curb be recommended, the consultant should complete a cost/benefit analysis of doing so as part of the preliminary design.***
- a. The project description states “This intersection has been identified as a main priority for the Ability Advisory Committee...” but the scope of work does not appear to address pedestrian improvements holistically. Can the objectives of a revised intersection design (if any) be clarified?
- The improvements identified in the project description section of the RFP should provide a baseline for the overall improvements to the pedestrian infrastructure within the intersection. As part of the preliminary and detailed design, the consultant should provide***

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY: _____
 Monic MacVicar, CCLP, CPPB
 Procurement Specialist, Supply Chain Management

 Contractor’s Signature



ADDENDUM

PROJECT TITLE: Engineering Services – McAllister Drive & Westmorland Road Intersection – Traffic Signal Renewal	ADD. NO: 1
RFP NO: 2024-091008P	DATE: Match 27 th , 2024
PAGE 2 of 5 (Including Confirmation Sheet)	

recommendations for any other pedestrian improvements that may further improve pedestrian safety and operations.

- Q3. Can you please confirm who is responsible for completing legal surveys? In section 3 under “Legal Surveys” it states they would be completed by the consultant but under “Easements and/or Property Acquisitions” it states the City would complete them.
- A3.** *Any legal survey required to confirm property lines as part of the design is the responsibility of the consultant. Should any easements or property acquisitions be required as part of the project, additional legal survey would be the responsibility of the City.*
- Q4. Can you please confirm if CCTV and Structure Inspections are required? Do not see how these would be necessary for the replacement of the traffic signals, unless the City is looking to complete other storm/sewer repairs while the intersection is under construction.
- A4.** *As indicated in section 3.A) of the RFP, CCTV and structural inspections are required within the project boundaries and to the nearest upstream and downstream manholes to confirm the existing conditions of pipes and structures within the project area.*
- a. Some possible improvements to the intersection could impact existing catch basins. If the full CCTV/Intrusive scope is not necessary but ‘outside curbs’ may be affected (see question #2) would the City like a reduced intrusive survey scope to be included?
See response above.
- Q5. A Synchro model is referenced for optimizing signal operation and lane arrangements. However, traffic data collection is not included in the scope. Does the City have recent AM and PM peak hour counts available?
- A5.** *No traffic data is available. The consultant will be responsible for collection of any required traffic data.*
- Q6. Design options are referenced as part of the design report. Are a set number of options expected?
- A6.** *No set number of options are specified; however, the consultant is expected to review various options to improve the functionality of the intersection. The design report should summarize all of the options that were considered during preliminary design and why the preferred option was selected.*

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY: _____
 Monic MacVicar, CCLP, CPPB
 Procurement Specialist, Supply Chain Management

 Contractor’s Signature



ADDENDUM

PROJECT TITLE: Engineering Services – McAllister Drive & Westmorland Road Intersection – Traffic Signal Renewal	ADD. NO: 1
RFP NO: 2024-091008P	DATE: Match 27 th , 2024
PAGE 3 of 5 (Including Confirmation Sheet)	

- Q7. Is the work in Part C intended only to communicate the construction plan or to consult the public on the design (or design options)?
A7. *The purpose of the public consultation process for this project will be to provide information to the public related to the detailed design and construction plans. This typically occurs during the tender period.*
- Q8. Has the City determined what type of vehicle detection will be used? Previous work for the CoSJ revealed the preference of some City staff to use inductive loops. Is this still the case?
A8. *All vehicle detection options should be considered, and the consultant should provide a recommended option keeping in mind the existing underground infrastructure within the intersection.*
- Q9. Does the City anticipate future Active Transportation components in the street corridors along MacAllister and Westmorland that should be included in the design (example: Complete Street design, Bikeways, MUP's)
A9. *MoveSJ does identify Westmorland Road between Loch Lomond Road and McAllister Drive as a future protected bike lane corridor, however bike infrastructure should not be included in the design as part of this project. The design should, however, consider the possible incorporation of bike lanes on Westmorland Road in the future.*
- Q10. Lateral launching requires specialized equipment that would add cost to the project that may not be warranted. The likelihood of laterals being encountered within the intersection footprint is low, considering underground infrastructure is not planned on being renewed. Can you please advise if the need for lateral launching can be removed from the scope?
A10. *Lateral launching can be eliminated from the scope of underground investigation work.*
- Q11. Are turning movement counts available for project intersection? If not, can the days and time periods required for new counts be outlined? E.g., weekday morning 7:00-9:00AM, weekday afternoon 4:00-6:00PM, Saturday 10:00AM-5:00PM.
A11. *No traffic data is available. The consultant will be responsible for traffic data collection. At a minimum, the traffic data collection should include a weekday between 7:00AM-9:00AM and 4:00-6:00PM, and a Saturday between 12:00-2:00PM.*

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY: _____
Monic MacVicar, CCLP, CPPB
Procurement Specialist, Supply Chain Management

Contractor's Signature



ADDENDUM

PROJECT TITLE: Engineering Services – McAllister Drive & Westmorland Road Intersection – Traffic Signal Renewal	ADD. NO: 1
RFP NO: 2024-091008P	DATE: Match 27 th , 2024
PAGE 4 of 5 (Including Confirmation Sheet)	

- Q12. Should an analysis of historical collision data be included in the works scope?
A12. *The City will request historical collision data that will be provided to the consultant to identify any trends at the intersection, however a full collision/safety audit will not be required.*

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY: _____
Monic MacVicar, CCLP, CPPB
Procurement Specialist, Supply Chain Management

Contractor's Signature



ADDENDUM

PROJECT TITLE: Engineering Services – McAllister Drive & Westmorland Road Intersection – Traffic Signal Renewal	ADD. NO: 1
RFP NO: 2024-091008P	DATE: Match 27 th , 2024
PAGE 5 of 5 (Including Confirmation Sheet)	

CONFIRMATION - RECEIPT OF ADDENDUM

**Upon receipt of this document, fax this page to
(506) 658-4742 to confirm receipt of this addendum.**

CONSULTANT'S NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____