



ADDENDUM

PROJECT TITLE: Landscape Architectural Design Services – King’s Square Pathways and Area Improvements	ADD. NO: 2
RFP NO: 2024-0910015P	DATE: January 15 th , 2025
PAGE 1 of 4 (Including Confirmation Sheet)	

Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so may result in the rejection of your Proposal.

Please find below a list of questions and answers.

Q1. Public Consultation - Is the expectation that a verbal presentation will be provided in both English and French at the two public sessions, or that the text material on all presentation material will be in both languages?

A1. There will not be a formal verbal presentation – the Public Consultation sessions follow a “drop-in” format where the public can ask questions and make comments about the project based on the materials available. All the materials shall be offered in both English and French.

Q2. 1. Stormwater Management and Concept Design

- For the three required conceptual designs, does the City expect a full stormwater management plan (SWMP) and calculations for each concept?
- If SWMPs are required, what level of detail is expected at this stage? Would high-level drainage strategies suffice, or are more detailed grading and drainage designs expected?
 - The City’s Stormwater Drainage Manual referenced in the RFP doesn’t contemplate concept level stormwater management submissions.

A2. No Stormwater Management Plan is required for the conceptual design options. However, the consultant shall complete a high-level drainage review to determine where the stormwater will flow.

Q3. Granite Stairs and Blocks Resetting

- Does the City have a standard detail or specific expectations for resetting the stairs and granite blocks (facing King Street)?
- Should these foundations be reset using gravel, concrete, or another material? For example, the granite steps at Ihtoli-maqahamok - The Gathering Space have concrete foundations. Should we follow that approach here?

A3. We do not have a standard detail for resetting the stairs and the granite blocks. The consultant shall determine what is appropriate for the site conditions and building materials.

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

Monic MacVicar

BY: _____
Monic MacVicar, CCLP, CPPB
Procurement Specialist, Supply Chain Management

Contractor’s Signature



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PAGE 2 of 4 (Including Confirmation Sheet)	

Q4. Cast Iron Watermains

- Does the City have a specific policy or preferred approach for the 400 mm cast iron watermain in King’s Square?
- Would replacing it with PVC material be acceptable, or does the City prefer re-lining as a solution?
 - Notably, working around cast iron water mains with heavy equipment does have a tendency to increase the likelihood of breaks – it’s very brittle.

A4. *The consultant shall make recommendations about what to do with the cast iron watermain. The City does not have a specific policy.*

Q5. Legal Survey and Environmental Assessments

- Is a legal survey required, or would a detailed topographic survey meet the City’s needs for this project
- A5. *The City owns the land so a legal survey is not required. A topographic survey shall be completed as per the RFP.***
- Does the City expect an environmental assessment at this stage? If so, what level of detail should it include?

A5. *The City does not expect an environmental assessment at this stage.*

Q6. First Nations and Archaeological Review

- Are there any archaeological considerations the successful proponent needs to account for, given the historical significance of King’s Square?

A6. *The consultant shall determine any appropriate archaeological considerations required for the conceptual design stage. It is not expected that any formal assessments or consultations would take place during this phase.*

Q7. Existing Infrastructure Inspections and Reporting

- How should the results of infrastructure inspections (e.g., stormwater, watermain, and electrical systems) be delivered? Is a detailed “pipe report” expected?

A7. *Existing Conditions Report - The consultant shall include a letter report summarizing the findings of the CCTV, conditions of the existing chambers, structures and piping, highlighting any items that may impact this project. The report may also recommend that more or less pipe or*

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PAGE 3 of 4 (Including Confirmation Sheet)	

structures should be renewed, under the project. The consultant shall submit an existing conditions report (two (2) hard copies and one (1) digital copy) to the City for review and acceptance before the design work is started. Copies of the CCTV video footage and CCTV reports shall also be submitted with the Existing Conditions Report.

- Are future storm sewer connections limited to tying into the existing storm sewer entering King’s Square, or can we explore introducing additional connections to surrounding streets, if practical?
- A7.** *The consultant can explore introducing additional storm connections to surrounding streets, if practical, in accordance with the principles in the City of Saint John Storm Drainage Design Criteria Manual.*
- If additional connections are justified and feasible, how would this impact the scope and requirements for existing infrastructure condition assessments?
- A7.** *The City would expect that existing infrastructure condition assessments be completed for existing storm connection points even if the consultant wants to explore additional connection points. If additional connections are justified and feasible, the consultant will complete existing infrastructure condition assessments for these connection points. This additional work can be paid for under the Contingency if this work is deemed appropriate by the City Engineer.*
- Has the existing storm sewer infrastructure in the streets surrounding King Square been modelled in a SWM based hydraulic model? If so, will the results of this model be available?
- A7.** *The City has a sewer model in Bentley SewerGEMS for this area. The consultant would need to own the appropriate software to run the sewer model. The City does not expect the consultant to model the storm sewer at this stage.*

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PAGE 4 of 4 (Including Confirmation Sheet)	

CONFIRMATION - RECEIPT OF ADDENDUM

Upon receipt of this document, fax this page to (506) 658-4742 to confirm receipt of this addendum.

CONSULTANT’S NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____