



ADDENDUM

PROJECT TITLE: Landscape Architectural Design Services – King’s Square Pathways and Area Improvements	ADD. NO: 1
RFP NO: 2024-0910015P	DATE: Dec. 19 th , 2024
PAGE 1 of 6 (Including Confirmation Sheet)	

Make the following modifications to the above project. Include in the amount of the Proposal, any additions to or deductions from the cost of the work by reason of these instructions.

Sign and attach this Addendum to the Proposal documents and submit with your Proposal. Failure to do so may result in the rejection of your Proposal.

Point of Clarification

Under **1. General** in the RFP:

Landscape Architects working on this project must be a current member of the Atlantic Provinces Association of Landscape Architects (APALA) and/or the Canadian Society of Landscape Architects (CSLA).

The Landscape Architectural firms working on this project do not need to have a certificate of authorization with AANB.

Please find below a list of questions and answers.

Q1. Can you please define the limit of the project regarding the survey and assessment of underground infrastructure? Is it within the Square or does this include the adjacent streets?

A1. *The survey and assessment of the underground infrastructure should focus on that within King’s Square. If the infrastructure in King’s Square ties into a system in an adjacent street, that connection point should be included in the survey and assessment.*

Q2. Should topo and infrastructure surveys include all surrounding streets or be limited within the property lines?

A2. *Below is a snapshot from our GIS to give an overview of the extent of water and sewer infrastructure in King’s Square (bright green is stormwater infrastructure and the teal 400 mm dia pipe is the water transmission main). Further GIS information will be available to the successful consultant.*

SIGN AND RETURN THIS ADDENDUM WITH YOUR PROPOSAL

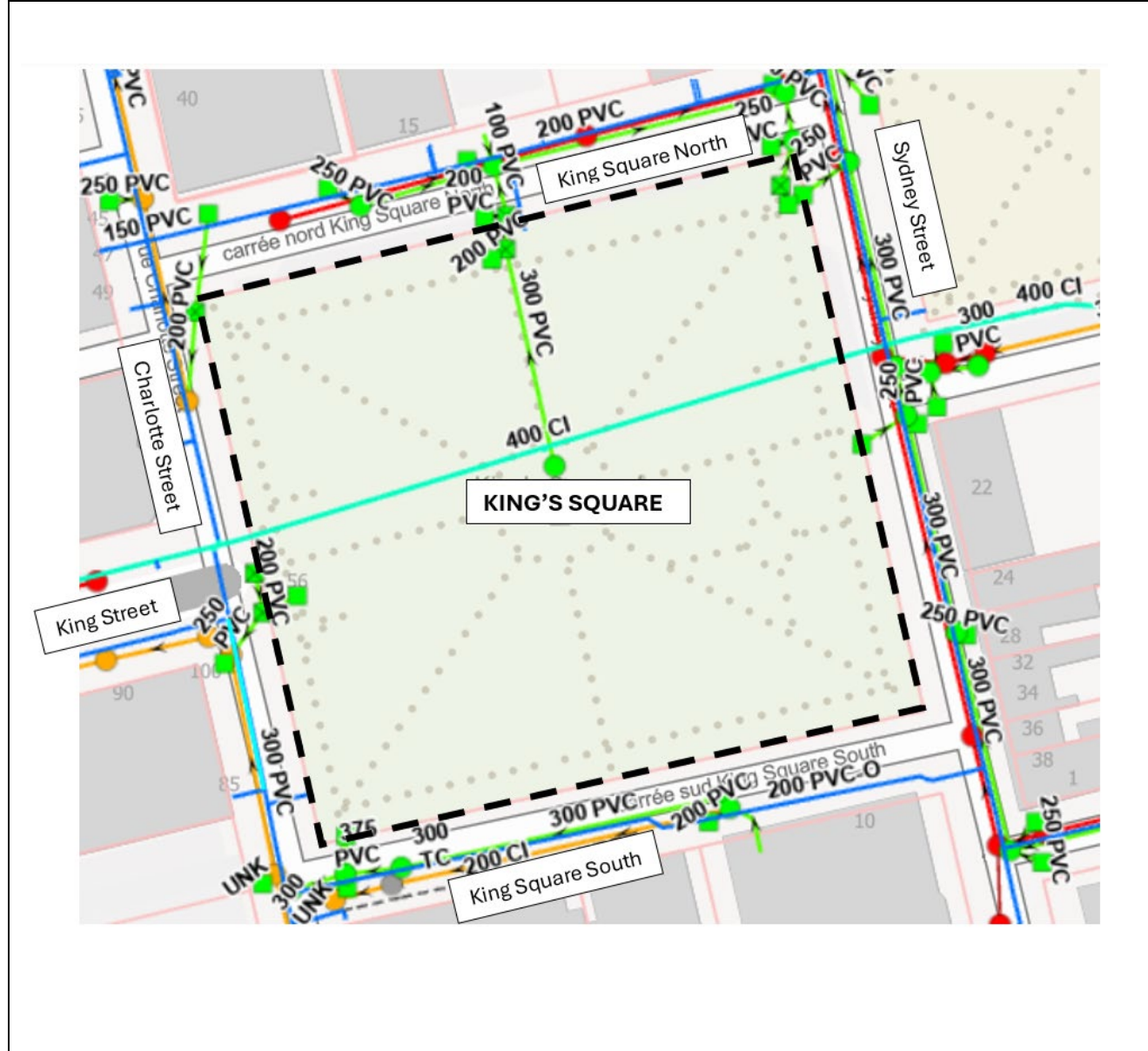
BY: _____
Monic MacVicar, CCLP, CPPB
Procurement Specialist, Supply Chain Management

Contractor’s Signature



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Q3. Will the post tender information provided include walkway geotechnical info and CCTV of the storm system or is this to be included in this proposal?

A3. The following section shall be added to Section 3, Part A) of the RFP:

Geotechnical – The consultant shall allow for geotechnical investigation and testing as they deem necessary in Part A. This shall include all the necessary test pits and boreholes. These test pits and boreholes are to be shown on the project drawings.

All boreholes and drilled sample holes must be filled by the same crew who drilled them before they leave the site with appropriate materials. Holes in asphalt must be finished with asphalt.

The consultant shall advise the City if any of the borehole material that comes to the surface smells of or indicates the presence of petroleum products.

CCTV - The consultant shall allow for 75 metres of sewer video inspection in their proposal under Part A.

If the sewers cannot be videoed due to debris or protruding laterals, the consultant shall provide drawings to the City’s Engineer identifying the problem and the locations. The City will get the sewer lines cleared for the consultant to perform CCTV inspection.

All CCTV work shall be done in accordance with the City of Saint John General Specifications. The CCTV work shall conform to the current National Association of Sewer Service Companies (NASSCO) - Pipeline Assessment Certification Program (PACP) standards. The camera operator shall be a PACP certified operator. The consultant is required to be available the day the video inspection is performed to ensure that the video inspection is being performed correctly and the required information is being collected.

Unit prices for the CCTV Video inspection (\$/lineal metre) shall be noted in the proposal below the financial proposal breakdown table. These unit prices will be used if additional work is required (Contingency) or if work is to be removed from the contract (Credit).

Q4. Will a leak/break history of the water main be in the post tender info?

A4. Our records show that the 400mm dia CI watermain has had a couple of failures on the upper end of King Street but none in King’s Square.

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<p>Q5. Considering the holidays and time for the proposal delivery in person, would the City consider extending the closing time with an additional two weeks? A5. The time and date for the submission of proposals will be extended to 4:00:00 pm, Local Time, Wednesday, January 22, 2025. All enquiries regarding this request for proposals shall be submitted in writing via email by 4:00:00 pm Local Time on Tuesday, January 14, 2025.</p> <p>Q6. Are the record drawings for underground infrastructure and utilities available in digital format? A6. Any record drawings we have for King’s Square are in pdf format. The consultant can also request our GIS data. We do not guarantee the completeness or accuracy of this information for design purposes.</p> <p>Q7. As part of the public consultation, would it be possible to use one of City facilities as a venue? If so, would the City recommend one for us to contact? A7. The venue for the Public Information Sessions shall be close to the project site and fully accessible. The City does not have any facilities suitable for this purpose close to King’s Square. In the past, we have used churches in the area for Public Information Sessions.</p> <p>Q8. Will the City define the neighbourhood blocks to communicate for the public open house and provide mailing addresses for residents and business within the blocks? A8. The City will define where the notices must be delivered for the Public Information Sessions. The notices shall be hand delivered by the consultant.</p> <p>Q9. Would it be possible for the City to confirm the number of references and past projects to be provided with our proposal? A9. The consultant shall determine the number of references and past projects that are sufficient to demonstrate a level of expertise with the requirements of the King’s Square Pathways and Area Improvements project.</p> <p>Q10. Would it be possible for the City to confirm the number of progress meetings and their frequency during the development of this project? A10. The consultant shall determine the appropriate number and frequency of progress meetings for this project in accordance with the information given in the RFP and experience on similar projects.</p>	

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<p>Q11.What is the budget available for this project?</p> <p><i>A11. The purpose of this project is to provide attainable options so the City can determine a plan and budget for the King’s Square Pathways and Area Improvements. As funds become available, the City will include phases of this work in future Capital plans based on the consultant’s recommendations.</i></p>	

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CONFIRMATION - RECEIPT OF ADDENDUM

Upon receipt of this document, fax this page to (506) 658-4742 to confirm receipt of this addendum.

CONSULTANT’S NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

RECEIVER NAME (PRINT) _____

RECEIVER SIGNATURE: _____