

**TRANSMITTAL SHEET**

TO: All Bidders

DATE: July 19, 2023

TOTAL NUMBER OF PAGES (INCLUDING COVER PAGE): 3

FROM: Kevin O'Brien, P. Eng. TEL. #: (506) 658-2894  
*Utilities & Infrastructure Services*

IF YOU DID NOT RECEIVE ALL PAGES, OR FURTHER INFORMATION IS REQUIRED,  
PLEASE CONTACT THE SENDER

**MESSAGE:**

**TENDER NO: 2023-08**

**Natalie Street (Millidge Avenue to Visart Street) –  
Street Reconstruction**

Please find attached a copy of **Addendum #1** for the above tender.

As of March 2021, please be advised that an ***Acknowledgement Form*** (historically sent as part of the City's addendum packages) confirming receipt of an Addendum is **no longer** included in the addendum package.

However, in accordance with Section 2.5.03 of the City's General Specifications, it remains a requirement that **each Addendum** will contain a signature page(s) which each Tenderer is **required to sign and include with its Tender submission.**



**UTILITIES & INFRASTRUCTURE SERVICES**  
Engineering Services  
175 Rothesay Avenue  
Saint John, NB, E2J 2B4

## ADDENDUM

**PROJECT TITLE:**

Natalie Street (Millidge Avenue to Visart Street) - Street  
Reconstruction

**ADDENDUM NO:** 1

**DATE:** July 19, 2023

**PAGE:** 1 OF 2

**TENDER NO:** 2023-08

MAKE THE FOLLOWING MODIFICATIONS TO THE ABOVE PROJECT. INCLUDE IN THE AMOUNT OF THE TENDER ANY ADDITIONS TO OR DEDUCTIONS FROM THE COST OF THE WORK BY REASON OF THESE INSTRUCTIONS. THE DATE FOR RECEIVING TENDERS REMAINS AT: **2:30:00PM, TUESDAY, JULY 25, 2023**

### **ADDITION TO THE SPECIFICATIONS**

#### **Division 2 – Submission of Tender**

As a result of the COVID-19 pandemic, the City of Saint John is implementing adjustments to the tender submission procedure as follows:

#### **Section 2.6.01 Location of Tender Box for the Submission of Tender**

175 Rothesay Avenue, Saint John, New Brunswick

The tender box will be available at the main building entrance for submission of tenders by the Tenderer between the hours of 9:30 am and 2:30:00 pm only on the above tender closing date. Tenderers shall maintain physical distancing from others when depositing their tender in the tender box.

There will not be a public tender opening. Registered Bidders will receive an email invitation to view the Tender Opening using Microsoft Teams software. Email invitations will be sent to the address provided on the Official Bidder's List. The Tender Opening Committee will conduct the evaluation of the tenders and Compliant tenders will be included in the summary of bids on the City's Tenders & Proposals website within 1 business day following the tender closing.

**Note:** Signed copy of the addendum **must** be enclosed in the tender documents, according to the Instructions to Tenderers and Tendering Procedures in Division 2 of the Contract Specifications.

BY:

*Holly Young*  
*for* CHIEF CITY ENGINEER

CONTRACTOR'S SIGNATURE

**TO BE SIGNED AND ATTACHED TO TENDER DOCUMENTS**