



# Saint John Community Arts Board Artist in Residence Program



## Executive Summary

As described in the City of Saint John Arts and Culture Policy, adopted by Common Council on September 26th, 2005, the arts make a substantial contribution to the quality of life and vitality of our community. The City of Saint John believes that one of the most effective means of facilitating the development of arts and culture in Saint John is to provide funding support to non-profits arts and/or cultural organizations serving our community. In this way, arts and culture organizations are encouraged to establish themselves, enhance their services, and provide their programming to the community. Accordingly, the City through the Saint John Community Arts Board has implemented the Community Arts Funding Program.

The following information will assist you when applying for the Artist in Residence Program. If you have further questions, please contact the Program Officer via [artsandculture@saintjohn.ca](mailto:artsandculture@saintjohn.ca).

## Eligibility

Emerging or mid-career artist (students are not eligible) from all media currently residing in the City of Saint John are invited to apply. The Artist in Residence program emphasizes interactive community engagement and encourages applicants to use this opportunity to advance their practice.

## Program Details

- The artist in residence appointment has an honorarium of \$5000 including supplies.
- The City of Saint John and Community Arts Board will support the project through promotional activities and hosting a reception.
- Connections to potential collaborators (community groups and organizations, businesses, social service organizations, cultural institutions etc.)
- Opportunity to publicly hang work or perform in City owned spaces.
- Opportunity to participate at Saint John City Market, Rockwood Park, and other City led events.

## Obligations:

The artist in residence will be required to:

- Attend monthly Community Arts Board meetings for the duration of the residency for regular updates.
- Document the residency project's process and activities via social media, video, and other means.
- Maintain the residency project as agreed upon.

## Evaluation Criteria

Proposals are assessed on the strength of the following components:

- Applicant is a local artist; must be Canadian citizen or permanent resident.
- Artist proposal shows a balance of development of their practice, collaboration, and some form of meaningful exchange with the community.
- Demonstrated commitment to their craft in the artist's practice.
- Strength/professionalism of submission.
- Feasibility of the proposed program.
- Community engagement strategy.



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### Evaluation Process

The Saint John Community Arts Board will review and evaluate each application using these Program Guidelines and any other applicable program criteria as a framework for discussion. The Board will then determine which applications will receive funding based on the approved applications.

Applicants will normally be notified of the adjudication results by writing within 45 days after the application deadline.

### Funding Priorities

Following the evaluation of proposals, the funding support unit will look at prioritizing applications from the following Indigenous and equity-seeking communities:

- Mi'gmaq, Wolastoqiyik, and Peskotomuhkatyik Nations
- Inuit
- Métis
- IBPOC (Indigenous, Black, People of Color)
- People with visible and invisible disabilities
- Refugees / Immigrants / Newcomers
- 2SLGBTQIA+

The City of Saint John recognizes that people identify themselves in many ways. Terms used to self-identify are continually evolving. People can change their identities or the ways they want to identify over time.

### Restrictions

- an applicant may receive funding from the City of Saint John Community Arts Funding Grant no more than two times within a period of three years.
- an applicant who has received funding for a previous project must have completed the project and submitted a Final Report before reapplying. Subsequent applications will not be considered until the Final Report has been approved.

### Final Report

All grant recipients are required to submit a final report in order to close the file.

Within 90 days of the completion date stated on the application, a grant recipient is required to submit a Final Report which includes:

1. a brief narrative description of the project undertaken. Include attendance numbers (if applicable) and note any variances from what was approved in the original proposal and reflect on the impact of the grant.
2. print quality jpeg images (300dpi) related to the project and authorized for the City of Saint John public relations use. Please include accompanying image credits: name, description of work/image, photographer, etc.